

MUNGASAJI MAHARAJ MAHAVIDYALAYA, DARWHA

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website :- College has make Code of Conduct for Students, Staff and Administration.

MUNGASAJI MAHARAJ MAHAVIDYALAYA, DARWHA DIST.
WAUATMAL

CODE OF CONDUCT FOR COLLEGE TEACHERS

- 1) All the rules of UGC, State Government and Management are binding for the teachers.
- 2) No any teacher knowingly, unknowingly or willfully can neglect his / her duties.
- 3) Teacher cannot discriminate student on the ground of caste, creed, language and place of origin, social and cultural background.
- 4) Indulging of encourage, any form of malpractice connected with examination or any other college activity is eligible to take statutory action.
- 5) Make any neglect in correcting home work done by student is agents the code of conduct.
- 6) While being present in the college, excusing him / herself from the class which he / she is required to attend will be eligible to take serious action against you.
- 7) During the period of your service, you cannot join any other college or persue any course of studies without the prior approval of the hade of the institution.
- 8) Remain absent from the school without sanction of leave or without previous permission of the head of institution (Principal). You cannot leave the country without prior sanction from the competent authority.
- 9) Leave can not be claimed as a matter of right, when the exigencies of college service does not grant so required leave of any kind may refuse or revoke by the management.
- 10) Accept any remuneration related to job from any source other than the college or give private tutitions to any student or other person or engage him / her in any business is strictly prohibited.
- 11) It is prohibited to enter into any monetary transactions with any student or parent nor shall he / she exploit him / her influence for personal ends.
- 12) All teachers are responsible for maintaining their Class Attendance Register, Daily Diary and Examination Registers. For any loss of the same, the accountability rests solely in the hands of the respective teachers.
- 13) All teachers are requested to get signed Daily Diary everyday by head of faculty and principal every month.
- 14) All the teachers are strictly forbidden from inflicting any corporal punishment to any student irrespective of any compelling circumstances whatsoever they may be. Incidents of this nature will be viewed seriously by the management.
- 15) Every teacher should present in Head quarter.
- 16) Don't leave the head quarter without the permission of head of institution.
- 17) Mobile phones are strictly not permissible in the Classrooms, Labs and Corridor.
- 18) Smoking and Tobbacco chewing is strictly prohibited.

PRINCIPAL

CODE OF PROFFESIONAL ETHICS

1. Be inclusive

We welcome and includes students of all back ground without making any difference between gender, economical status, caste, religion, culture, color and mental- physical ability

2. Be considerate

We work with unity as a team work our staff do the best for the Welfare College, colleagues and students

3. Be respectful

We Respect the fillings and opinions of each member. There might be some disagreements between us but we listen every mouth and give chance for new experience

4. Don't harass

Having the professional identity and personality, we should respect the ordinary and common man, be down to earth towards people, do not harass or insult others, but harassment and insult are not acceptable.

5. Try to resolve differences constructively

6. Difference in to strength

Use different perspective, point of view and opinion to generate new idea and solving the problem.

Code of Conduct For Students

1. Admitted students should enter into the classrooms and premises according to the time table.
2. Outside students and persons are prohibited to enter into the classrooms and premises.
3. For any works out side persons should make an entries at office. They are prohibited to wonder anywhere in promises.
4. If college students come for any work other than the time table time they should stop at the related place instead wondering anywhere in the premises.
5. It is compulsory that college students should come in the college, in the college uniform and with college identity card.
6. The college students should be present for the prayer. It is mandatory.
7. To use mobile phones is strictly prohibited for the students in the college premises.
8. It is mandatory that vehicle should be kept only in a vehicle stand.
9. It is prohibited to blow the horn of the vehicle and to play the music on mobile in the college premises. If so the necessary action will be taken on the users.
10. The college students should behave politely with the teachers and with other official staff. Instead necessary action will be taken on the indisciplined.
11. For the college work if there will be rush on the working place; the college students should be in a queue. It is mandatory.
12. For the Sports and Games practice the students should be present on the playground in a given time. There is a prohibition to play anywhere or near the classrooms while the classes are going on.
13. The students who do not have any lecture, they should read in the reading room or be silently in a class.
14. It is mandatory that students should be present for all their lectures in a class.
15. The students will not be able to give the exam. If their attendance will not be more than 80 % for the lectures.
16. For the practice of cultural, sports and games progamme the students should be present according to the guidelines of it's in-charge professors.
17. There is restriction to write any vulgar and to draw the pictures on the walls, desks & benches in the college premises. If found it will be punishable.
18. The necessary action will be taken on the students who will hurt any other students by their behavior.
19. Smoking and intoxication is strictly prohibited in the college premises.
20. The students who will be continuously absent more than a week; the necessary action will be taken by making the contact with their parents.




Principal
Mungseji Maharaj Mahavidyalay
Darwaha Dist. Yavatmal